



# Zelma Hutsell Elementary Parental & Family Engagement Policy 2023-2024



## *Statement of Purpose*

The mission of Hutsell Elementary School is to provide an educational program which offers each child the opportunity to develop individual abilities intellectually, physically, and socially within a cooperative, challenging, yet nurturing environment. The faculty, staff, parents, and volunteers are committed to developing lifelong learners who are productive, self-reliant, and caring citizens. With the belief that all students in our diverse population can achieve success, there is no doubt that... “Hutsell is the place to BE!”

## *Hutsell’s Parent & Family Engagement Policy*

A Parent & Family Engagement Policy is developed annually with parents, administration, and staff for students at Hutsell Elementary. The policy is shared with our parents during Title 1 Parent Orientation meetings scheduled during the first nine weeks of school. It is sent home in the school take-home folders, made available in the front office, and posted on the school website. The policy is reviewed twice during the school year, and it is approved annually during the fourth nine weeks of school at the CAT (Campus Advisory Team) meeting.

## *Hutsell Elementary will:*

- a. Offer a flexible number of meetings within the school day or evening and provide adequate notification for parental attendance.

These meetings include awards ceremonies, parent-teacher conferences, LPAC meetings, school information nights, and PTA executive board meetings. All notifications are sent home in the student take-home folder. The meetings are also listed on the school calendar on the school website.

- b. Involve parents in the planning, review, and improvement of the school.

Title 1 parents complete a survey at the end of the school year to provide feedback for the program. This aids the campus Title 1 Instructors and administrators in making decisions regarding the Parent Involvement Policy, our Title 1 program, and funds for the program’s future.

Annual review and revision of the Parent & Family Engagement Policy is conducted by the Title 1 instructors twice during the school year. This policy is distributed in the student take-home folder in October, made available in the front office and on the school website. Parents interested in serving on the site-based decision-making committee (Campus Advisory Team) can contact the campus principal.

- c. Attend an annual district Title 1 meeting to inform parents of their school's participation in the Title 1 Program.

Date: Spring 2024

Place: Katy ISD Educational Support Complex Boardroom

Time: TBA

**Parents will:**

- a. Receive timely information about our school programs. Hutsell uses a variety of instructional programs to accommodate students that need additional academic support.
- EL (English Learners)
  - Bilingual Program
  - MTSS – Multi-Tiered Systems of Support
  - Compensatory Education/Title 1 Academic Intervention Groups
  - Social Emotional Learning & Behavior Support
  - Dyslexia Intervention
  - Before and After School Tutorials
  - Amira (Computer program for Reading Instruction)
  - DreamBox (Computer program for Math Improvement)
  - Reflex & Frax Math (Computer program for Fact Fluency and Fractions)
  - Gifted/Talented Program
  - Early Childhood Special Education (ECSE) in English & Spanish
  - Full Day Pre-Kindergarten
  - Full Day Kindergarten
  - Life Skills
- b. Receive school performance profiles, which can be found on the TEA Accountability Rating System page:
- [https://rptsvr1.tea.texas.gov/perfreport/account/acct\\_srch.html?year=2022](https://rptsvr1.tea.texas.gov/perfreport/account/acct_srch.html?year=2022)
- c. Receive **your** child's individual student assessment results using their access code (if you do not know your student's access code, call your child's school), including the interpretation, which can be found on the TEA Parent Portal page:
- <https://www.texasassessment.gov>
- d. Receive a description and explanation of the curriculum, the assessments used to measure student progress, and the proficiency levels students are expected to meet. The information will be shared during curriculum nights or at parent conferences.
- e. Receive opportunities to meet with an administrator to formulate suggestions and to participate in decisions relating to the education of their child.
- f. Receive timely responses to their suggestions.

## **Shared Responsibilities for Student Achievement**

Shared responsibility builds on the belief that school-community links are critical to creating environments where all children can reach high academic standards. These links are encouraged by the School/Parent/Student Compact. The Compact is designed to increase the shared responsibility between families and schools for the high performance of students.

### ***What is a school-parent compact?***

A compact is a written agreement of shared responsibility that will be discussed during parent-teacher conferences. The compact is a voluntary agreement and a promise of commitment between parents, students, and the school.

A compact:

- Defines the goals and expectations of schools and parents as partners in the effort to improve student achievement.
- Outlines how parents, the entire school staff, and students will work together to build a partnership which will result in high levels of academic achievement.
- Translates the policies and goals of parents and schools into "action" statements.
- Serves as a catalyst for collaboration and a guide for ongoing, better communication, interactions, and exchanges between school staff and parents.

### ***Building Capacity for Involvement***

Hutsell Elementary values the partnership of the parents in their children's education.

### **Hutsell Elementary will:**

- Provide a School/Parent/Student Compact
- Provide a high-quality curriculum and instruction in a supportive and effective learning environment that enables all children to meet the state's student academic achievement standards by:
  - Research-Based Instruction
  - Data-Driven Instruction
  - Highly Qualified Staff
- Provide a safe and positive environment for all stakeholders
- Maintain high expectations for every child to learn and achieve
- Host activities providing instructional opportunities for parents and students
- Establish a classroom and school environment where students are respectful, responsible, and ready to learn
- Communicate regularly with parents regarding their child's progress (in child's home language)
- Provide parents reasonable access to staff
- Hold Parent-Teacher conferences
- Respect our school, students, staff, and families

- Provide parents opportunities and encouragement to volunteer and participate in their child's class and within the school.
  - Title 1 Parent Orientation
  - Watch D.O.G.S.
  - Title I Family Events
  - Grade Level Programs
  - Take Me Fishing
  - PTA and Volunteering

If there are any questions about your child's education, the curriculum, and/or grade level objectives, you can always visit the Katy Independent School District website at <http://www.katyisd.org/> or the Texas Education Agency (TEA) website at <http://www.tea.state.tx.us/>.

### ***Families in Need of Adult Literacy***

Hutsell Elementary has a Parent Center that provides English instruction to E.S.O.L. parents. *Information regarding Hutsell's Parent Learning Center can be obtained by calling 281-237-6500.*

School Literacy Nights

*Adult literacy programs can be found at:*

<https://www.adulteducationcentertexas.org/>

### ***Accessibility for Limited English Speakers***

Some ways in which Hutsell can promote participation of parents with limited English proficiency is encouraged by:

1. Telephone calls by those who speak the home language.
2. Translating any materials which are disseminated to parents and having volunteer interpreters at school functions.
3. Providing English classes to parents and childcare at no cost to families who attend the Parent Center
4. Using Phone Master to call families in Spanish and English
5. Providing Spanish translations for newsletters, flyers, notices, and other information

This Parental & Family Engagement Policy has been developed and reviewed by parents, staff, and administration. It will be reviewed and revised later in September and again in the spring. These meetings will be evidenced by the attached agenda, attendance sheet, and meeting notes. The final draft will be reviewed and approved at the Campus Advisory Team meeting at the end of the school year.